

CLAS EXECUTIVE COMMITTEE Minutes

Tuesday, April 2, 2024

8:45 a.m. – 10:30 a.m.

Present: Mark Blumberg, Chris Cheatum, Monica Correia, Raúl Curto, Armando Duarte, Christine Getz, Erin Irish, Brian Lai, Teresa Mangum, Roland Racevskis, Ana Rodríguez-Rodríguez, Sara Sanders, Joshua Weiner

Absent: Roxanna Curto, Rebekah Kowal, Cornelia Lang

Guests: Becca Tritten

1. Conversation and Vote: Division of World Languages, Literatures, and Cultures Restructure Proposal

Executive Committee (EC) revisited the restructuring proposal shared by faculty leaders in the Division of World Languages, Literatures, and Cultures. Professors Curto and Rodríguez-Rodríguez were excused due to conflicts of interest.

After discussing the options, the EC present voted (6 in favor, 0 opposed, 2 COI, 1 excused absence) in support of:

- Dissolving the current division structure of the Division of World Languages, Literatures, and Cultures (DWLLC).
- Establishing the Department of World Languages, Literatures, and Cultures (WLLC).
- Disestablishing the departments of French and Italian, German, and Asian and Slavic Languages and Literatures.
- Moving the curricula of those departments and of DWLLC into the Department of World Languages, Literatures, and Cultures (WLLC), including
 - French and Italian (2 BAs, 3 minors, 1 PhD and 1 MA)
 - Asian and Slavic Languages and Literature (2 BAs, 4 minors)
 - German (1 BA, 1 minor)
 - DWLLC (2 BAs, 2 minors, 1 MFA, 1 joint MA-MFA, 1 graduate certificate).
- Keeping Spanish and Portuguese as a standalone department.

EC has yet to vote on the disposition of the Department of Linguistics. After a substantive discussion, an EC member made a motion that EC does “not endorse the idea to invest in the future of the Department of Linguistics to build it up as a Department [in regards to funding tenure track faculty lines] and would like to revisit the idea of closing and dissolution at a future meeting.” EC voted on this motion (6 in favor, 0 opposed, 2 COI, 1 excused absence). EC asked the Deans to engage the Department of Linguistics DEO and Division Director in discussion about next steps. The Deans will share the recommendations of the DEO and Division Director with EC for further discussion at a meeting later this semester.

As noted above, due to COI, Professors Raúl Curto, Roxanna Curto, and Ana Rodríguez-Rodríguez did not participate in this discussion.

2. CLAS Instructional Track Faculty (ITF) Policy and Vote

Associate Dean Roland Racevskis and Associate Dean Chris Cheatum resumed the discussion regarding the proposal Instructional Track Faculty (ITF) policy, providing a final revision from the committee. EC members voted in support of the proposal (8 in favor, 0 opposed, 1 excused absence). EC thanks the committee members for their dedicated and outstanding work, especially on a shortened timeline.

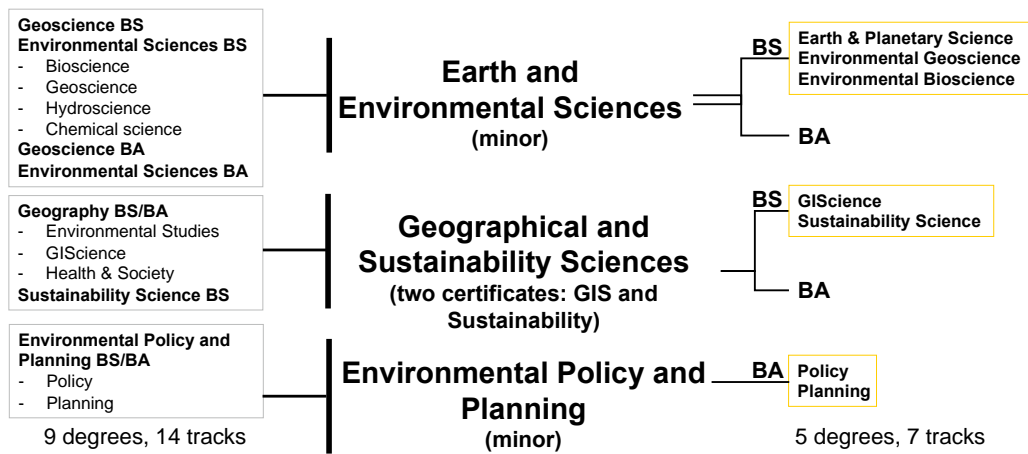
3. Conversation and Vote: School of Earth, Environment, and Sustainability (SEES) Proposal

The EC revisited the School of Earth, Environment, and Sustainability (SEES) proposal and engaged in a brief discussion. EC voted (8 in favor, 0 opposed, 1 excused absence) in support of:

- Establishing a new School of Earth, Environment, and Sustainability, effective Fall 2025.
- Disestablishing two academic departments, Department of Earth and Environmental Sciences and Department of Geographical and Sustainability Sciences effective Fall 2025.
- Disestablishing (closing) the following academic programs, effective Fall 2025:
 - BS in Environmental Policy and Planning
 - BS in Sustainability
 - BA, BS and minor in Geoscience
 - BA, BS and minor in Geography
 - minor in GIS
- Establishing BA and BS programs in Geographical and Sustainability Sciences, effective Fall 2025. The BS programs will establish subprograms in GIS and Sustainability.
- Changing the name of the Environmental Sciences BA and BS to Earth and Environmental Sciences BA and BS, effective Fall 2025. The BS program will establish a third subprogram in Earth and Planetary Science.
- Changing the name of the Environmental Sciences minor to Earth and Environmental Sciences minor, effective Fall 2025.
- Moving the academic programs from the disestablished departments into the new school, effective Fall 2025:
 - Move the Environmental Policy and Planning BA into the School
 - Move the MS and PhD in Geoscience into the School
 - Move the MA and PhD in Geography into the school
 - Move the Sustainability Certificate into the School (Moving the Certificate from University College has been approved.)

These units proposed the following structure for the School:

School of Earth, Environment, & Sustainability



School of Earth, Environment, and Sustainability

The EC having completed the agenda, Dean Sanders asked Associate Deans Roland Racevskis and Chris Cheatum to update Executive Committee on the current status of faculty lines for next year.

Meeting adjourned.

Respectfully submitted, Teresa Mangum, Secretary

CLAS EXECUTIVE COMMITTEE Minutes

Tuesday, April 9, 2024

8:45 a.m. – 10:30 a.m.

Present: Mark Blumberg, Chris Cheatum, Monica Correia, Raúl Curto, Roxanna Curto, Armando Duarte, Christine Getz, Erin Irish, Brian Lai, Cornelia Lang, Teresa Mangum, Roland Racevskis, Ana Rodríguez-Rodríguez, Sara Sanders, Joshua Weiner

Absent: Rebekah Kowal

Guests: Julie Rothbardt, Tiffany Schier, Becca Tritten

1. Department of Linguistics follow up discussion

Executive Committee (EC) returned to the discussion on the future of the Department of Linguistics. Professors Raúl Curto, Roxanna Curto, and Ana Rodríguez-Rodríguez did not attend this portion of the meeting due to COI. As requested, Dean Sanders engaged the Department of Linguistics DEO and Division Director in a discussion about next steps. After further discussion, EC members voted unanimous to:

- disestablish the Department of Linguistics,
- move the curricula of the department into the newly formed Department of World Languages, Literatures, and Cultures (WLLC),
- move the programs, American Sign Language and English as a Second Language, into the Department of World Languages, Literatures, and Cultures (WLLC).

To clarify related shifts with this proposal, the following curricula would move as follows:

- Minor in American Sign Language (ASL): Move to WLLC
- Minor in Latin American Studies (LAS): Move to S&P
- Certificate in Latin American Studies (LAS): Move to S&P
- PhD in Second Language Acquisition: Move to WLLC

As noted above, due to COI, Professors Raúl Curto, Roxanna Curto, and Ana Rodríguez-Rodríguez did not participate in this discussion and therefore did not vote.

2. Approval of Minutes

The minutes from the March 19 and April 2 meetings were approved.

3. Percentage change in faculty budgeted appointment and faculty line shift requests

EC returned to the discussion of percentage change in faculty budgeted appointment and faculty line shift requests. After discussion for each request respectively, EC voted in support of all six requests that were submitted to the Dean's Office for consideration. During these discussions, professors left the meeting during discussions about faculty members in their departments in accordance with COI policies.

4. HR/Admin Change Management Project

Julie Rothbardt, Senior Director of Human Resources; Tiffany Schier, Director of Faculty Affairs; and Becca Tritten, Senior Director of Administration presented a project they have

been working on for CLAS to support staff members and to enhance leadership positions in the College. The goals of the project include providing staff members with opportunities to develop leadership talents, offering greater clarity about the roles of individuals and teams, building collaboration among staff and faculty leaders, and ensuring staff members have supportive onboarding to new positions. This project is a collaboration of the human resources staff members and the Administrative Leadership Team (ALT) in CLAS.

The committee especially wanted to share one facet of the project with EC members. Currently, staff administrators in departments work closely with DEOs but report to the administrative team in CLAS. The committee members are proposing to create a secondary supervision connection (and reporting structure) that will help departments coordinate more effectively with the Dean's Office. In the future, the admins in departments will have a dotted line connection to the Senior Director of Administration in the Dean's Office, with primary supervision remaining with the DEOs. EC warmly thanks the project group for their thoughtful work on behalf of staff members and departments and their efforts to build stronger collaborations between staff and faculty members which benefit us all.

5. Geographical and Sustainability Sciences Department Review

Associate Dean Chris Cheatum asked the group if they had any comments regarding the Collegiate response for the Geographical and Sustainability Sciences department review. Hearing none, CLAS will proceed with submitting the packet to the Office of the Provost.

Meeting adjourned.

Respectfully submitted, Teresa Mangum, Secretary

CLAS EXECUTIVE COMMITTEE Minutes

Tuesday, April 16, 2024

8:45 a.m. – 10:30 a.m.

Present: Mark Blumberg, Chris Cheatum, Monica Correia, Raúl Curto, Roxanna Curto, Armando Duarte, Christine Getz, Erin Irish, Rebekah Kowal, Brian Lai, Cornelia Lang, Teresa Mangum, Roland Racevskis, Ana Rodríguez-Rodríguez, Sara Sanders, Joshua Weiner

Absent: None

Guests: Kelly Kauffman, Julie Rothbardt, Becca Tritten

1. Discussion with Faculty Membership

Dean Sara Sanders opened the Executive Committee (EC) by meeting with faculty members and staff colleagues Kelly Kauffman and Becca Tritten to discuss the Associate Dean for Graduate Education and Outreach and Engagement position. Dean Sanders announced that Associate Dean Christine Getz has accepted a position as Dean of the School of Graduate Studies at the University of Missouri – Kansas City. Her last day in the Dean’s Office will be June 30, 2024. Dean Sanders asked EC members for feedback regarding the position and discussed future plans for supporting graduate programs, graduate students, and postdoctoral fellows in CLAS. The Associate Deans joined the meeting following this conversation.

2. Approval of Minutes

The minutes from the April 9th meeting were approved, as amended.

3. CLAS Department Reviews

The Iowa Board of Regents requires that departments (and other units) be reviewed every seven years. CLAS Operations Manager Kelly Kauffman updated the EC on several changes in the departmental (unit) review process at the Collegiate level to meet the Regents’ requirements, to align with the Provost’s expectations, and to try and make reviews less burdensome for departments. Additionally, Ms. Kauffman provided a timeline of all the areas in the College that are currently engaged in the review process.

4. CLAS Faculty Leadership Development Program

Associate Deans Chris Cheatum and Roland Racevskis outlined a new program the Dean’s Office will offer in 2024-25. This yearlong workshop series will serve faculty members interested in leadership positions. Participants will gain critical skills for leading effectively as well as a broad and deep understanding of administrative structures in the College.

5. Role of the CLAS Fellow

Dean Sanders also consulted with the EC about hosting a special projects CLAS fellow in 2024-25. The projects serve the College while also giving faculty members valuable administrative experience. Over the years, a number of tenure track faculty have held these positions. (Professor and Chair of the Dance Department, Rebekah Kowal, is a fellow this year, for example.) However, Dean Sanders and Associate Dean Cheatum noted that CLAS

administrative fellow positions have not traditionally been available to instructional track faculty. The Deans described types of projects that would especially benefit from the expertise of ITF faculty members. EC members offered feedback on such a position and expressed their support for appointment of ITF faculty to positions that serve both the College and the faculty member.

Meeting adjourned.

Respectfully submitted, Teresa Mangum, Secretary

CLAS EXECUTIVE COMMITTEE Minutes

Tuesday, April 23, 2024

8:45 a.m. – 10:30 a.m.

Present: Mark Blumberg, Chris Cheatum, Monica Correia, Raúl Curto, Roxanna Curto, Armando Duarte, Christine Getz, Erin Irish, Rebekah Kowal, Brian Lai, Cornelia Lang, Teresa Mangum, Roland Racevskis, Ana Rodríguez-Rodríguez, Sara Sanders, Joshua Weiner

Absent: None

Guests: Ben Hill, Kelly Kauffman, Julie Rothbardt, Becca Tritten

1. Approval of Minutes

The minutes from the April 16th meeting were approved unanimously.

2. CLAS Marketing and Communications – End of Year review

Senior Director of Strategic Marketing and Communications Ben Hill provided Executive Committee (EC) with an annual update of the status of CLAS marketing and communication and their upcoming goals. The update included progress on the website migrations across CLAS and stats on CLAS news and stories and articles published. EC members warmly thanked Ben and his team for their creative, impactful work.

3. CLAS Human Resources – End of Year review

Senior Director of Human Resources Julie Rothbardt presented EC with an annual update of CLAS HR and their upcoming goals. These included transaction activity throughout the year and strategic and operational work the HR team has been focusing on this academic year.

4. Implementation of Unit Criteria Update

Dean Sara Sanders provided EC with an update on the work units are engaging in throughout CLAS in order to align the implementation of the unit criteria approved in 2023. Beginning in July 2025, a department will be defined as follows:

“A department is a unit that houses faculty under a common disciplinary umbrella. A department has at least 5 [five] 75% appointed tenured/tenure-track faculty. This number represents, in the view of the College, a minimal size for faculty governance to handle matters such as promotion and tenure, faculty searches, mentoring and developing faculty and students, and having sufficient faculty to assume departmental leadership roles. A department must offer at least one undergraduate major and advance the College’s graduate educational mission. A department may also administer an interdisciplinary program, which is offered primarily through cross-listed courses with the cooperation of faculty from other units.”

Dean Sanders provided a summary of areas that may not meet the new unit criteria on or around the effective date. The Deans are working closely with these departments.

Meeting adjourned.

Respectfully submitted, Teresa Mangum, Secretary

CLAS EXECUTIVE COMMITTEE Minutes

Tuesday, April 30, 2024

8:45 a.m. – 10:30 a.m.

Present: Mark Blumberg, Chris Cheatum, Monica Correia, Raúl Curto, Roxanna Curto, Armando Duarte, Christine Getz, Erin Irish, Rebekah Kowal, Brian Lai, Cornelia Lang, Teresa Mangum, Roland Racevskis, Ana Rodríguez-Rodríguez, Sara Sanders, Joshua Weiner

Absent: None

Guests: Susan Horan, Ryan Kirkey, Tom Koeppel, Becca Tritten

1. Approval of Minutes

The minutes from the April 23rd meeting were approved unanimously.

2. UICA Comprehensive Campaign Update

Executive Director of Development Susan Horan attended the top of Executive Committee (EC) to provide an update on the University of Iowa Center for Advancement (UICA) comprehensive campaign. The UICA is about halfway through the campaign timeline and CLAS is currently fundraising just above their projected goal for this point in the campaign. Susan also took a moment to highlight two areas of CLAS that have had a great fundraising year: the School of Art and Art History and the School of Journalism and Mass Communication.

3. CLAS Budget Update

Interim Senior Director of Business and Financial Administration Tom Koeppel and Associate Director of Business and Financial Administration Ryan Kirkey provided EC with an update on the CLAS budget including the budget at the end of fiscal year 2024 and projections for the coming year. Future challenges include rising start up costs for new hires in many science disciplines, the continued debt the College carries that resulted from the shift to the modified Responsibility Center Management (RCM) budget model instituted in 2018, and fluid admissions numbers. Thus far, admissions are strong for 2024-2025, but the number of students who will not only accept and remain at the University of Iowa will not be completely settled until early fall.

4. DEI Updates

Dean Sara Sanders provided EC with an update on changes required by the Board of Regents' November 19, 2023 "[Directives](#)" on DEI. CLAS Deans continue to work through the implications, but do not believe that classes in departments are included in the changes required by the Directives.

5. Update on Faculty Lines

Dean Sanders reported on the status on ongoing searches, noting that many are still under negotiation.

Meeting adjourned.

Respectfully submitted, Teresa Mangum, Secretary