

The College of Liberal Arts and Sciences  
The Undergraduate Educational Policy and Curriculum Committee

**Minutes**

240 SH

September 5, 2024

*Attending:* Cornelia Lang (chair), Asha Bhandary, Rodica Curtu, Noelle Franzone, Megan Gogerty, Anita Jung, Liz Lundberg (staff), Emilie Maurel-Destruel, Julianna Pacheco, Sanvesh Srivastava, DeAndre Steger, Amy Strathman, Rachel Young

*Absent:* none

- 1) The meeting began with introductions of the members and the committee itself. Associate Dean Lang reviewed the charge of the committee and its typical workflow and processes for considering and approving proposals. She explained that UEPC is an advisory committee, but we do like to vote for proposed curricular and policy changes to have a record of the committee's support, even if that vote is not binding for the College. Associate Dean Lang also explained how UEPC works with the General Education Curriculum Committee (GECC) to approve courses for general education areas, and she reviewed the kinds of issues that fall within UEPC's charge.
- 2) Associate Dean Lang explained several specific roles that need to be filled within the committee, and members decided the following:
  - a. Anita Jung will be the UEPC secretary.
  - b. Rodica Curtu will be the liaison to the Faculty Assembly Agenda Planning Committee.
  - c. Megan Gogerty will be the liaison to GECC.

These positions could be held for the full academic year or could be reevaluated for the Spring 2025 semester, depending on committee members' availability.

- 3) Next the committee welcomed guests from CLAS Undergraduate Programs, Jennifer Bertrand (Director, Academic Policies and Student Services) and Monica Madura (Director, Retention and Student Services). They provided an overview of CLAS academic policies and graduation requirements. Topics covered included graduation with distinction criteria (which recently changed in CLAS) and the requirements for earning a bachelor's degree from CLAS: completion of a minimum number of semester hours, fulfillment of the University and CLAS residence requirements, completion of the GE CLAS Core, completion of a major, and successful achievement of CLAS's academic standards. UEPC is often asked to consider curricular or policy changes that need to be understood within the context of these policies and requirements.

Jennifer and Monica also reviewed the role of CLAS UP and the kinds of issues the office addresses. They discussed CLAS UP's work with students around academic standards (probation, dismissal, reinstatement, and supporting students' retention and success), student petitions and exceptions, academic advising, and equitable application of policies.

Respectfully submitted,

Anita Jung  
Professor, Art, Art History, and Design  
Secretary, UEPC