

CLAS EXECUTIVE COMMITTEE Minutes

Tuesday, August 27, 2024

8:45 a.m. – 10:15 a.m.

Present: Jill Beckman, Mark Blumberg, Chris Cheatum, Roxanna Curto, Eric Gidal, Erin Irish, Rebekah Kowal, Brian Lai, Cornelia Lang, Roland Racevskis, Sara Sanders, Michael Sauder, Alberto Segre, Joshua Weiner

Absent: None

Guests: Kelly Kauffman, Becca Tritten

1. Elect Secretary

Alberto Segre agreed to serve as Secretary.

2. Liaison to FA

Erin Irish will serve as the liaison to Faculty Assembly (FA) and will attend the Faculty Assembly agenda planning meetings.

3. Approval of Minutes

The minutes from the May 7 meeting were unanimously approved.

4. Update on charges and unit criteria

Dean Sara Sanders provided an update regarding all of the upcoming changes due to the new unit criteria, as well as anticipated units that may need changes made to meet the criteria. The new criteria for academic programs and administrative units in the College of Liberal Arts and Sciences (CLAS) will be effective July 1, 2025.

5. Executive Exit Checklist for departing executives

Dean Sanders shared a document adapted from central HR document for when departing Senior Leadership Team members vacate their positions. This document will provide a process and procedure for the CLAS Dean's Office.

6. Update on CLAS Leads and the projects being proposed

Associate Deans Chris Cheatum and Roland Racevskis shared information regarding the new CLAS Leads experiential learning program that will begin this fall. The program is currently bringing together 12 faculty across CLAS to engage in further training and education about how the College runs administratively and leadership strategies for working in higher education. Participants will be divided into two project teams and assigned a current policy issue for further study. Final results and recommendations will be presented to SLT and other collegiate leaders for consideration. The presentations will be presented by members of SLT and other leaders from across the college.

7. DEO Policy Update: Hiring of Outside DEO

Dean Sanders shared an update to the DEO policy that further clarifies appointment status of a DEO, particularly faculty who have been hired from outside the University as part of an external search to serve as the DEO.

8. Addressing DEI in CLAS

Dean Sanders provided an update on the current work of the Division of Access Opportunity and Diversity. The office is guided by mandates from the State of Iowa and structures their work around accreditation and/or compliance. During this transition of the central office and in consultation with these partners, the CLAS Dean's Office will pause the Committee on Diversity, Equity, and Inclusion as the current charge does not directly focus on accreditation or compliance. EC agrees with the current plan.

Meeting adjourned.

Respectfully submitted, Alberto Segre, Secretary