

**CLAS EXECUTIVE COMMITTEE Minutes**

**Tuesday, October 1, 2024**

**8:45 a.m. – 10:15 a.m.**

**Present:** Jill Beckman, Mark Blumberg, Chris Cheatum, Roxanna Curto, Eric Gidal, Rebekah Kowal, Brian Lai, Cornelia Lang, Roland Racevskis, Sara Sanders, Michael Sauder, Alberto Segre, Joshua Weiner

**Absent:** Erin Irish

**Guests:** Kelly Kauffman, Becca Tritten

**1. Approval of Minutes**

The minutes from the September 24 meeting were approved.

**2. CLAS MOP Presentation**

Faculty Membership of Executive Committee (EC) reported on their ongoing efforts to revise the CLAS Manual of Procedure (MOP). A partial draft was presented, and a timeline for completion was discussed. EC Faculty Membership plan to share a progress report to Faculty Assembly (FA) Officers during the October 8th Executive Committee meeting.

**3. HR Onboarding Plan**

Senior Director of Administration, Becca Tritten, provided a brief overview of the onboarding plan for the new Senior Director of Human Resources (HR), Neda Barrett. Neda will begin her role on October 28<sup>th</sup>.

Meeting adjourned.

Respectfully submitted, Secretary Alberto Segre

**CLAS EXECUTIVE COMMITTEE Minutes**

**Tuesday, October 8, 2024**

**8:45 a.m. – 10:15 a.m.**

**Present:** Jill Beckman, Mark Blumberg, Roxanna Curto, Eric Gidal, Rebekah Kowal, Brian Lai, Michael Sauder, Alberto Segre

**Absent:** Erin Irish

**Guests:** Tom Arne Midtroed, Eric Bush, Cinda Coggins Mosher

After brief introductions, a proposed calendar for Manual of Procedures (MoP) revisions was discussed. Tom Midtroed described the charge to the Faculty Assembly (FA)'s ad hoc committee, chaired by Steve Duck, and noted that the committee had asked for faculty input by 10/11. The hope was that some proposed language for the FA section of the MoP would be discussed at the 10/16 FA meeting.

Brian Lai noted that both FA officers and Executive Committee members present expressed good intentions regarding completion of an acceptable MoP this semester, and noted FA agreed to work with last year's proposed language as a basis for their suggestions. Next, several specific issues within the MoP were discussed, more specifically FA elections, distribution of FA unit and elected representatives, eligibility for FA officers, FA meeting procedures, a mechanism for FA and Staff Council addenda to future CLAS self studies, and scheduling of future meetings on the MoP.

Meeting adjourned.

Respectfully submitted, Secretary Alberto Segre

## **CLAS EXECUTIVE COMMITTEE (EC) Minutes**

**Tuesday, October 15, 2024**

**8:45 a.m. – 10:15 a.m.**

**Present:** Jill Beckman, Mark Blumberg, Chris Cheatum, Roxanna Curto, Eric Gidal, Erin Irish, Rebekah Kowal, Brian Lai, Roland Racevskis, Sara Sanders, Michael Sauder, Alberto Segre, Joshua Weiner

**Absent:** Cornelia Lang

**Guests:** Megan Gogerty, Hans Hoerschelman, Kelly Kauffman, Ryan Kirkey, Tiffany Schier

### **1. Approval of Minutes**

The minutes from the October 1 meeting were approved.

The minutes from the October 8 meeting were approved, as amended.

### **2. Health and Human Physiology (HHP) Name Change**

Associate Dean Chris Cheatum explained that because under the new unit criteria Sports and Recreation Management (SRM) would not qualify to become a new department, HHP is proposing to change their name to the “School of Health, Sport, and Human Physiology.” The inclusion of sport in the name reflects a key component of the programs they deliver and is a more accurate descriptor for who they are. EC is in support of this name change.

### **3. Joint Appointments**

Director of Faculty Affairs, Tiffany Schier, presented the new timeline and statement of values for faculty line change requests. Associate Dean Roland Racevskis discussed how faculty line change requests for units that will no longer be a unit or would be part of a unit that doesn't yet exist would be managed in the college.

### **4. Updates on Instructional Track Faculty (ITF) Policy Implementation**

Associate Professor of Instruction Megan Gogerty discussed implementation of ITF Policy. She discussed 4 primary areas of concern: effort allocation; voting rights; annual evaluation; and promotion considerations. She described the data she proposes to gather in support of her analysis. She will report back to the committee in the beginning of next calendar year with an update of her progress.

### **5. Psychological and Brain Sciences (PBS) Faculty Review Application**

Lead Application Developer for CLAS IT, Hans Hoerschelman, demonstrated a test model of the review process application currently being used in PBS for faculty reviews. EC discussed how this could be used more broadly in the college. EC recommended bringing this to a DEO meeting for further consideration.

### **6. Hiring in the Sciences**

Associate Dean Chris Cheatum and Manager, Accounting and Financial Analysis Ryan Kirkey discussed long term strategy to address start up costs of hiring in the sciences as it relates to faculty replacement costs. Executive Committee posed questions related to the coverage of start up costs. There was a broad discussion about how indirect cost returns are used to further the college research mission. Topic will continue at the next meeting.

Meeting adjourned.

Respectfully submitted, Secretary Alberto Segre

**CLAS EXECUTIVE COMMITTEE (EC) Minutes**

**Tuesday, October 22, 2024**

**8:45 a.m. – 10:15 a.m.**

**Present:** Jill Beckman, Mark Blumberg, Chris Cheatum, Roxanna Curto, Eric Gidal, Erin Irish, Rebekah Kowal, Brian Lai, Cornelia Lang, Roland Racevskis, Sara Sanders, Michael Sauder, Alberto Segre, Joshua Weiner

**Absent:** None

**Guests:** Kelly Kauffman, Becca Tritten

**1. Approval of Minutes**

The minutes from the October 15 meeting were approved.

**2. Hiring in the Sciences**

Associate Dean Chris Cheatum led the continuing discussion from the previous meeting regarding a 5-year model for strategically hiring in the sciences which is motivated primarily by needing to manage high start-up costs. Next steps include Chris presenting the proposed strategy to the science DEOs. Executive Committee (EC) is supportive of the model which will also be presented at a full DEO meeting to ensure transparency.

**3. Humanities Proposals**

Associate Dean Roland Racevskis presented three proposals that will be rolled out in the next couple of months. Originally discussed in the Office of the Vice President for Research (OVPR)'s Humanities Strategies Group, the three proposals are Supporting Summer Research in the Humanities, Team Teaching in the Humanities, and the Industry Professionals Program.

**4. Collegiate Restructuring for Fall 25**

Associate Dean Cornelia Lang presented a portion of the programmatic and curricular changes entailed by the upcoming structural changes and unit criteria implementation for Fall 25. This discussion was suspended due to time constraints and will resume at the November 5 meeting.

**5. P&S Staffing Proposals**

Deferred until the next meeting due to time constraints.

Meeting adjourned.

Respectfully submitted, Secretary Alberto Segre

**CLAS EXECUTIVE COMMITTEE Minutes**  
**Tuesday, October 29, 2024**  
**8:45 a.m. – 10:15 a.m.**

**Present:** Jill Beckman, Mark Blumberg, Roxanna Curto, Eric Gidal, Erin Irish, Rebekah Kowal, Brian Lai, Michael Sauder, Alberto Segre

**Absent:**

**Guests:** Tom Arne Midtroed, Eric Bush, Cinda Coggins Mosher

Executive Committee (EC) members met with Faculty Assembly (FA) officers to continue the October 8 discussion about proposed MoP revisions.

FA officers presented a preliminary report from the FA ad hoc committee chaired by Steve Duck. This generated some discussion and a sense of general agreement with many of the points raised.

A discussion of the timeline for EC's MoP revision was also discussed, with the intention of voting on the MoP revisions to take place early in Spring 2025.

Meeting adjourned.

Respectfully submitted, Secretary Alberto Segre