

# College of Liberal Arts & Sciences

## Finance & Business Operations Staff

**Sara Sanders**  
Dean

**Thomas Koeppel**  
Senior Director, Business & Financial Admin

- Collegiate Budget Officer
- Strategic Planning
- Financial Subcertification
- Financial oversight and budgeting
- Financial & business operations liaison to central administration, CLAS deans and senior staff
- Business operations & management of accounting group
- Operational oversight, compliance with polices, regulations & laws
- Financial Data Management and Reporting
- Course Fees
- Policies, procedures & training

**Lisa Gray, Administration**

- Scheduling

**Kelly Kauffman, Administration**

- Workflow Administration

**Jeff Donoghue**  
Associate Director, Business & Financial Admin

- Staff (P&S and Merit)
- Visitor Budget
- Summer Session
- Winter Session
- Cultural Arts Fees
- Financial reporting & analysis
- Writing Dissertation Fellowships
- Service Voucher workflow
- Service Centers
- Named Chairs & Dean's Funds
- Journalism
- School of Social Work
- Dean's Office

**Kristina Swanson**  
Mgr, Accounting & Financial Analysis

- Grad Student Budgets (TA/RA)
- TA/RA Reappointments
- Grad TA/RA Tuition
- TA/RA form review
- Fellowship form review
- Postdoc form review
- Renovation
- Instructional Equipment
- Book/Music/Performance Subvention
- Chartfield
- Creative Writing

**Ryan Kirkey**  
Mgr, Accounting & Financial Analysis

- Management of faculty salary budgets
  - Tenure/Tenure Track & DEO Supplements
  - Non-TT Faculty
- Instruction budget & related policies and procedures
- Annual faculty budget process
- Course Buyouts
- Research Release
- Retention
- Faculty Cost Sharing
- Old Gold
- First Year Seminar
- Sociology

**Sandy Mast**  
Senior Financial Analyst

- Research
- Startup Budget
- Faculty Recruitment
- Student Technology Fees
- CLAS IT workflow
- Chemistry
- Computer Science

**Tylor Hoyle**  
Senior Accountant

- Performing Arts at Iowa  
Includes Dance, Music, and Theatre Arts

**Ronna Mayberry**  
Senior Accountant

- Biology
- Physics & Astronomy
- Cinematic Arts
- Communication Studies
- Production Unit
- Religious Studies

**Kelly Riessen**  
Senior Accountant

- Mathematics
- English
- Philosophy
- Rhetoric
- Statistics & Actuarial Science
- History

**Kevin McGlynn**  
Senior Accountant

- Digital Public Humanities Clusters
- School of Art & Art History
- African American Studies
- American Studies
- Classics
- Gender, Women's and Sexuality Studies

**Lisa Kohler**  
Senior Accountant

- LAA Foundation Scholarships
- Communication Sciences & Disorders
- Health & Human Physiology
- Political Science

**Gary Wiest**  
Senior Accountant

- Psychological & Brain Sciences
- Delta Center
- Anthropology
- Earth & Environmental Sciences
- Geographical & Sustainability Sciences
- VAN Service Centers

**Beth Mellinger**  
Senior Financial Analyst

- Computer Replacement
- General Expense
- Division of World Languages, Literature & Culture  
Includes Asian & Slavic Languages & Literatures, American Sign Language, French & Italian, German, Linguistics, Spanish & Portuguese, and Language Media Center
- Division of Interdisciplinary Programs
- English as a Second Language
- Magid Center for Writing

**NOTE:** Staff members in gray report to the Dean's Office, but are located in specific departments within CLAS.