

CLAS EXECUTIVE COMMITTEE Minutes
Tuesday, November 5, 2024
8:45 a.m. – 10:15 a.m.

Present: Jill Beckman, Chris Cheatum, Roxanna Curto, Eric Gidal, Erin Irish, Rebekah Kowal, Brian Lai, Cornelia Lang, Roland Racevskis, Sara Sanders, Michael Sauder, Alberto Segre, Joshua Weiner

Absent: Mark Blumberg

Guests: Neda Barrett, Ben Hill, Kelly Kauffman, Melia Pieper

1. Approval of Minutes

The minutes from the October 22 and October 29 meeting were approved as amended.

2. New Senior Director of HR

New Senior Director of HR Neda Barrett introduced herself to the committee.

3. P&S Staffing Proposals

Director of HR Melia Pieper shared details of the new, more formalized, P&S staffing proposal process which will mirror the faculty proposal process. Following a call for proposals in CLAS business updates, proposals will be submitted by February 1 with an effective date of August 1 (off-cycle proposals will have an effective date of January 1).

4. CLAS MOP Update

Brian Lai provided an update on differences between last year's proposed MOP and the current proposal. EC reviewed the revised copy and discussed a number of specific wording changes. Options for moving the proposal forward in time for a Spring faculty vote were discussed, and an appropriate timeline was established. A clean version of the proposed MOP will be prepared and redistributed to EC.

5. Collegiate Restructuring for Fall 25

In a continuation of a discussion during the October 22 meeting, Ben Hill joined the meeting for Cornelia Lang's presentation of the remainder of the programmatic and curricular changes entailed by the upcoming structural charges and unit criteria implementation for Fall 25.

6. Program Directors Course Release Model

Deferred until the next meeting due to time constraints.

Meeting adjourned.

Respectfully submitted, Secretary Alberto Segre

CLAS EXECUTIVE COMMITTEE Minutes
Tuesday, November 12, 2024
8:45 a.m. – 10:15 a.m.

Present: Jill Beckman, Mark Blumberg, Chris Cheatum, Roxanna Curto, Eric Gidal, Erin Irish, Rebekah Kowal, Brian Lai, Cornelia Lang, Roland Racevskis, Sara Sanders, Michael Sauder, Alberto Segre, Joshua Weiner

Absent: None

Guests: Kelly Kauffman, Becca Tritten

1. MOP Discussion

The group discussed specific items in the MOP as they work towards finalizing the document ahead of an eventual Executive Committee (EC) vote within the timeline established at the November 5th meeting.

2. Program Directors Course Release

Deferred until the next meeting due to time constraints.

3. New Grad Ed Position

Senior Director of Administration Becca Tritten introduced a proposal to create a Program Manager staff position to support Graduate Affairs within CLAS. The job description, which had been shared prior to the meeting, was reviewed and a search to fill the position was approved by Executive Committee.

Meeting adjourned.

Respectfully submitted, Secretary Alberto Segre

CLAS EXECUTIVE COMMITTEE Minutes
Tuesday, November 19, 2024
8:45 a.m. – 10:15 a.m.

Present: Jill Beckman, Mark Blumberg, Chris Cheatum, Roxanna Curto (via zoom), Eric Gidal, Erin Irish, Brian Lai, Cornelia Lang, Roland Racevskis, Sara Sanders, Michael Sauder, Alberto Segre, Joshua Weiner

Absent: Rebekah Kowal

Guests: Kelly Kauffman, Becca Tritten

1. Approval of Minutes

The minutes from the November 5 meeting were approved.

The minutes from the November 12 meeting were approved.

2. CLAS MOP Vote

A brief summary of the Faculty Assembly (FA) MOP discussion last week was provided by Executive Committee (EC) members who attended. EC then worked through a few last remaining MOP wording issues, including issues related to voting mechanics which were informed by Lisa Gray's presence and experience. EC also discussed the contents of the accompanying cover letter. A motion to approve the MOP was passed unanimously. Lisa Gray will next distribute the MOP with cover letter to faculty assembly leadership team for distribution to FA. Concurrently, preparations will be made for the upcoming vote of the entire faculty.

3. Program Director Course Release Model

Faculty Affairs Director Tiffany Schier joined the meeting for Associate Dean Chris Cheatum's brief presentation on compensation for program directors. He provided an overview of the classifications developed by his committee to characterize the different types of program director roles within CLAS. He then described the proposed mechanism for assigning course releases and the new model on which it is based. EC members provided feedback which will be referred back to the committee for consideration.

4. 5-Year Hiring Plans

Dean Sara Sanders provided some background on future faculty hiring and the need for strategic planning. Leadership plans to bring a CLAS-level hiring plan to EC sometime this spring that is budget compliant; Tiffany Schier reported that a link to departmental 5-year hiring plans submitted recently would be made available to EC prior to that discussion.

Meeting adjourned.

Respectfully submitted, Secretary Alberto Segre