

The College of Liberal Arts and Sciences
The Undergraduate Educational Policy and Curriculum Committee

Minutes

240 SH

February 20, 2025

Attending: Cornelia Lang (chair), Asha Bhandary, Rodica Curtu, Megan Gogerty, Liz Lundberg (staff), Julianna Pacheco, Sanvesh Srivastava, DeAndre Steger, Amy Strathman, Rachel Young

Absent: Emilie Maurel-Destruel

1. The committee discussed policies and communication from the college, university, and departments in cases of severe weather. Associate Dean Lang showed the committee slides from a recent DEO meeting including the guidance from the university that the default is for instructors to go to their classes when they can do so safely. Within that guideline, however, there is leeway for instructors to use their best judgment in the interest of safety, and to remind students to use their own judgment as well. The committee discussed that it would be helpful to send reminders of the policy once per academic year, and that it is helpful for instructors to communicate with their students when severe weather is expected.
2. Associate Dean Lang provided several shorter updates and announcements: she updated the committee on some curricular changes they had approved in the past. The committee discussed CLAS's syllabus template and the elements that must be included in the syllabus, must be posted on MyUI, and can be provided through ICON (such as readings). Associate Dean Lang gave an update about how the new policies for requesting midterm exam times outside of regular class time are working this semester. Finally, the committee discussed the new system for reporting how much final exam time each course requires, which is active for fall 2025. This change was made to improve efficiency in scheduling and provide clarity that final exams can be scheduled for 60, 80, or 120 minutes, and are not required.
3. The committee then reviewed and approved IS:2400 *Global Citizenship and the College Student*, which the General Education Curriculum Committee (GECC) recommended for General Education (GE) CLAS Core status in the International and Global Issues area. UEPCC agreed with GECC that this course meets the learning outcomes of the area, addresses a timely and interesting subject, and should be approved.
4. Next Liz Lundberg (Associate Director for Curriculum and Instruction, CLAS UP) updated the committee on the college policy concerning course repeatability. The committee had previously approved the policy that CLAS would not approve any undergraduate course to be repeatable and unlimited number of times; Liz showed the committee the finalized wording of the policy and discussed where and how on the CLAS resource website the policy would be explained.

Respectfully submitted,
Asha Bhandary

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Secretary, UEPC