

CLAS EXECUTIVE COMMITTEE Minutes

Tuesday, March 4, 2025

8:45 a.m. – 10:15 a.m.

Present: Jill Beckman, Chris Cheatum, Eric Gidal, Erin Irish, Rebekah Kowal, Brian Lai (zoom), Cornelia Lang, Roland Racevskis, Sara Sanders, Michael Sauder, Alberto Segre, Tammie Walker, Joshua Weiner

Absent: Mark Blumberg

Guests: Kelly Kauffman, Ryan Kirkey, Becca Tritten, Maggie Vogel

1. Approval of Minutes

The minutes from the February 25 meeting were approved.

2. CLAS Facilities Update

CLAS Facility Manager Maggie Vogel joined the meeting and provided a facilities update for the different CLAS projects across campus.

3. Research Release Policy Proposal

Manager of Accounting and Financial Analysis Ryan Kirkey joined the meeting to present a new Research Release Policy drafted by the finance, research, and faculty affairs teams. Executive Committee voted unanimously in favor of this new policy.

4. Updates and Next Steps

Dean Sanders provided an update on recent staffing changes in the Dean's Office. She then engaged EC members in renewed discussion regarding the Board of Regents Academic Affairs Committee's decision to not act on the School of Social and Cultural Analysis proposal, followed by a brainstorming session exploring options for the affected units in relation to the unit criteria.

Meeting adjourned.

Respectfully submitted, Secretary Alberto Segre

CLAS EXECUTIVE COMMITTEE Minutes

Tuesday, March 11, 2025

8:45 a.m. – 10:15 a.m.

Present: Jill Beckman, Mark Blumberg, Chris Cheatum, Eric Gidal, Erin Irish, Rebekah Kowal, Brian Lai, Cornelia Lang, Sara Sanders, Michael Sauder, Tammie Walker, Joshua Weiner

Absent: Alberto Segre, Roland Racevskis

Guests: Kelly Kauffman, Ryan Kirkey, Tiffany Schier, Becca Tritten

1. Approval of Minutes

The minutes from the March 4 meeting were approved.

2. Assistant Dean Position

Associate Dean Cornelia Lang provided an update to Executive Committee (EC) regarding the previously discussed Assistant Dean position, which will report to Associate Dean Lang in the CLAS Undergraduate Programs office. The role will primarily support the work around curriculum oversight and enrollment management for undergraduate programs. Once this new position is approved, the plan is to begin advertising the position after Spring Break.

3. General Expense Discussion

Ryan Kirkey, CLAS Manager of Accounting and Financial Analysis, joined EC to provide an update on General Expense allocations for departments and changes that have occurred since the last discussion. Topics included travel, start up, and relocation funds.

4. Charges Update and Staffing

Senior Director of Administration Becca Tritten discussed with EC goals regarding the establishment of a staffing model that would set up the School of Journalism and Mass Communication, the Department of Communication Studies, and the Department of Rhetoric charge up for success. This includes the goal of responding to the Department of Cinematic Arts' concern about staff structure and their overall staff support in order to match student interest/growth.

5. ITF Reappointments

Faculty Affairs Director Tiffany Schier joined EC to talk about Instructional Track Reappointment requests and the terms of those contracts, including the length of renewal.

6. Private Session with Sara and EC

The Associate Deans exited for Dean Sanders to hold a confidential conversation with EC.

Meeting adjourned.

Respectfully submitted, Jill Beckman, Secretary Pro Tempore

CLAS EXECUTIVE COMMITTEE Minutes

Tuesday, March 25, 2025

8:45 a.m. – 10:15 a.m.

Present: Jill Beckman, Mark Blumberg, Chris Cheatum, Eric Gidal, Erin Irish, Rebekah Kowal, Brian Lai, Cornelia Lang, Roland Racevskis, Sara Sanders, Michael Sauder, Alberto Segre, Tammie Walker, Joshua Weiner

Absent: None

Guests: Kelly Kauffman, Ryan Kirkey, Becca Tritten

1. Approval of Minutes

The minutes from the March 11 meeting were approved.

2. Biology Review Collegiate Response

Associate Dean Chris Cheatum asked for feedback on the Biology unit review materials distributed prior to this meeting, and in particular, on the collegiate response. The group suggested a few minor modifications and agreed the corrected packet would then be ready to submit to the Office of the Provost.

3. FY26 Budget Updates

Ryan Kirkey, CLAS Manager of Accounting and Financial Analysis, joined Executive Committee to provide an update on continued conversations with the Office of the Provost regarding the FY26 budget and an overview of the staffing portion of the budget.

4. Charges and Staffing Update

Senior Director of Administration Becca Tritten described the new staffing model for the School of Journalism and Mass Communication, the Department of Communication Studies, and the Department of Rhetoric. She also touched on staffing issues raised by Cinematic Arts in light of recent growth in student interest. The plan is to make appropriate changes on or around July 1, 2025.

Meeting adjourned.

Respectfully submitted, Secretary Alberto Segre