

The College of Liberal Arts and Sciences
The Undergraduate Educational Policy and Curriculum Committee

Minutes
240 SH
April 17, 2025

Attending: Cornelia Lang (chair), Rodica Curtu, Megan Gogerty, Liz Lundberg (staff), Emilie Maurel-Destruel, Julianna Pacheco, Sanvesh Srivastava, DeAndre Steger, Amy Strathman, Rachel Young

Absent: Asha Bhandary

1. The committee welcomed guests from Academic Support and Retention, Steph Preschel (Director of Academic Success) and Stephanie Huntington (Associate Director), to discuss a campus-wide committee looking into policies and practices around the use of undergraduate teaching assistants (TAs) and graders. Steph and Stephanie provided an overview of the Office of the Provost's charge to the committee and its members (which include Amy Strathman and Liz Lundberg from CLAS).

One of the tasks of the Provost's committee is to develop working definitions of undergraduate TAs and graders, as well as recommendations for a shared set of expectations and policies. UEPC has also been discussing CLAS policies and practices around undergraduate TAs and graders (see [minutes](#) from February 13, February 27, and April 10, 2025). With Steph and Stephanie, UEPC discussed questions of required trainings, recommended pay scales, anonymizing whose work is being graded and who is doing the grading, conflicts of interest, and which specific policy details would be set at the department level. In some cases, the university or college would require that there be a policy on a particular topic (such as hiring criteria, for example), but departments would then set the specifics of the policy that make sense for them. Both committees working on this issue expressed a commitment to valuing the instructional labor of faculty and graduate students and crafting policies and practices that demonstrate that commitment.

2. Next Steph and Stephanie provided the committee with more general information about Academic Support and Retention and the programs they support. They described [Peer Led Undergraduate Study \(the PLUS Program\)](#), [Supplemental Instruction \(SI\)](#), and the [Learning Assistant \(LA\) Program](#), in particular.

Respectfully submitted,

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