

CLAS EXECUTIVE COMMITTEE Minutes

Tuesday, October 14, 2025

8:45 a.m. – 10:15 a.m.

Present: Chris Cheatum, Monica Correia, Roxanna Curto, Emilie Destruel, Eric Gidal, Erin Irish, Brian Lai, Katherine Mellen, Roland Racevskis, Sara Sanders, Michael Sauder, Tammie Walker, Joshua Weiner

Absent: Cornelia Lang, Alberto Segre

Guests: Becca Tritten

1. Approval of Minutes

The minutes from the September 30 meeting were approved.

2. Visitor / Adjunct Salary Rates

Associate Deans Roland Racevskis and Chris Cheatum presented to Executive Committee (EC) proposed adjustments to the current visitor and adjunct salary rates in the college. The updates to the rates will better reflect a proportional balance to the current salaries in each of the disciplinary areas and provide a more equitable process across the board.

3. Faculty evaluation metrics

Associate Deans Racevskis and Cheatum provided an update on a small change to the annual faculty review form that is submitted each year for faculty. The form will be updating the faculty evaluation metrics to provide a third checkbox. The checkboxes available will be: "Does not meet expectations," "Meets expectations," and "Exceeds expectations." This process will go into effect for Spring 2026.

4. Gender, Women's, and Sexuality Studies Unit Review - Collegiate Response

Associate Dean Roland Racevskis asked for feedback on the Department of Gender, Women's, and Sexuality Studies unit review materials distributed prior to this meeting, and in particular, on the collegiate response. After some discussion, the group suggested a few minor modifications and agreed the corrected packet would then be ready to submit to the Office of the Provost.

5. Global Health Studies Unit Review - Collegiate Review

Deferred to a future meeting due to time constraints.

Meeting adjourned.

Respectfully submitted, Acting Secretary Erin Irish

CLAS EXECUTIVE COMMITTEE Minutes
Tuesday, October 21, 2025
8:45 a.m. – 10:15 a.m.

Present: Chris Cheatum, Monica Correia, Roxanna Curto, Emilie Destruel, Eric Gidal, Erin Irish, Brian Lai, Cornelia Lang, Katherine Mellen, Roland Racevskis, Sara Sanders, Michael Sauder, Alberto Segre, Tammie Walker, Joshua Weiner

Absent: None

Guests: Becca Tritten

1. Approval of Minutes

The minutes from the October 14 meeting were approved.

2. Instructional Track Faculty Annual Review Forms

Associate Deans Roland Racevskis and Chris Cheatum and Director of Faculty Affairs Tiffany Schier showed EC the revised instructional track faculty annual review forms that will go into effect in the current academic year's review cycle. The adjustments to the annual review forms are meant to better align with the updated instructional track faculty policy.

3. Global Health Studies Unit Review - Collegiate Review

Associate Dean Roland Racevskis asked for feedback on the Global Health Studies unit review materials distributed prior to this meeting, and in particular, on the collegiate response. After a brief review of the process and a reminder that the program will now reside within the Department of Anthropology, the group agreed the packet is ready to submit to the Office of the Provost.

4. Emeritus Policy Discussion

Associate Dean Josh Weiner shared with Executive Committee (EC) a proposed revision to the current Emeritus Policy available on the CLAS policy site, which clarifies limited privileges and use of university space and property once in Emeritus status.

Meeting adjourned.

Respectfully submitted, Secretary Alberto Segre

CLAS EXECUTIVE COMMITTEE Minutes

Tuesday, October 28, 2025

8:45 a.m. – 10:15 a.m.

Present: Chris Cheatum, Monica Correia, Roxanna Curto, Emilie Destruel, Eric Gidal, Erin Irish, Brian Lai, Cornelia Lang, Katherine Mellen, Roland Racevskis, Sara Sanders, Michael Sauder, Alberto Segre, Tammie Walker, Joshua Weiner

Absent: None

Guests: Becca Tritten

1. Approval of Minutes

The minutes from the October 21 meeting were approved.

2. Research Portfolio Updates

Associate Dean Josh Weiner gave an overview of collegiate research, including professional development awards given by CLAS, various internal awards, grant development opportunities, federal updates, and an overview on the current status of the CLAS grant portfolio.

3. Undergraduate TA and Grader guidelines

Associate Dean Cornelia Lang presented new TA and Grader guidelines recently approved by UEPC, including updated definitions, eligibility criteria, and supervision requirements. The guidelines emphasize the need for departmental policies, faculty oversight, and clear compensation structures, while ensuring undergraduates meet specific academic and experiential qualifications. These new roles are intended to supplement graduate TAs when necessary: candidates must adhere to training guidelines, conflict of interest policies, and course structure requirements.

4. Reviewing graduate programs timeline and GEPC process

Deferred to a future meeting due to time constraints.

Meeting adjourned.

Respectfully submitted, Secretary Alberto Segre

CLAS EXECUTIVE COMMITTEE Minutes

Tuesday, November 4, 2025

8:45 a.m. – 10:15 a.m.

Present: Chris Cheatum, Monica Correia, Roxanna Curto, Emilie Destruel, Eric Gidal, Erin Irish, Brian Lai, Cornelia Lang, Katherine Mellen, Roland Racevskis, Sara Sanders, Michael Sauder, Alberto Segre, Tammie Walker, Joshua Weiner

Absent: None

Guests: Ben Hill, Ryan Kirkey, Becca Tritten

1. Approval of Minutes

The minutes from the October 28 meeting were approved.

2. German Unit Review - Collegiate Response

Associate Dean Roland Racevskis asked for feedback on the German unit review materials distributed prior to this meeting, and in particular, on the collegiate response. Executive Committee (EC) agreed the packet is ready to submit to the Office of the Provost.

3. Budget Planning

Dean Sara Sanders reviewed current thinking by Senior Leadership Team on the possible re-budgeting of TA lines for 2026-2027. She also discussed more general CLAS budget projections in light of anticipated reductions in state appropriations. During the discussion, Dean Sanders also touched on the college review of graduate programs being undertaken by the Graduate Educational Policy Committee (GEPC), especially as it pertains to maintaining support for graduate programs. This parameters (both process and timeline) of the review are still under development.

Meeting adjourned.

Respectfully submitted, Secretary Alberto Segre

CLAS EXECUTIVE COMMITTEE Minutes

Tuesday, November 11, 2025

8:45 a.m. – 10:15 a.m.

Present: Chris Cheatum, Monica Correia, Roxanna Curto, Eric Gidal, Erin Irish, Brian Lai, Cornelia Lang, Katherine Mellen, Roland Racevskis, Sara Sanders, Michael Sauder, Alberto Segre, Tammie Walker, Joshua Weiner

Absent: Emilie Destruel

Guests: Ben Hill, Becca Tritten

1. Approval of Minutes and Updates

The minutes from the November 4 meeting were approved. Dean Sara Sanders then provided a brief update of items discussed at the Budget Review Board meeting this fall, including enrollment projections and potential bills that may arise during the upcoming legislative session. Sara also advised Executive Committee (EC) that the Board of Regents (BOR) docket this month includes a new undergraduate degree proposal from the College of Pharmacy.

2. Faculty standards of competence and performance

Associate Deans Roland Racevskis and Chris Cheatum reviewed the status of the Provost's initiative to codify collegiate and therefore departmental/unit faculty standards of competence and performance. Collegiate standards were developed by the Dean's Office last year, and Departments/units were asked to submit their own custom addenda to these standards that best reflect their respective disciplines. Departments/units have since submitted these documents which are now under review by CLAS. Upon final review by the Office of the Provost, it is anticipated that these standards will become effective on January 1, 2026.

3. Messaging: MOU/Financial Efficiencies Planning

As a follow up to last week's discussion regarding the re-budgeting of TA lines for 2026-2027, Dean Sanders provided an update on the current communication plan regarding projected TA allocations for 2026-2027 and the goal of remaining in alignment with the current Memorandum of Understanding (MOU) on the budget between CLAS and central administration.

Meeting adjourned.

Respectfully submitted, Secretary Alberto Segre

CLAS EXECUTIVE COMMITTEE Minutes

Tuesday, November 18, 2025

8:45 a.m. – 10:15 a.m.

Present: Chris Cheatum, Monica Correia, Roxanna Curto, Eric Gidal, Erin Irish, Brian Lai, Cornelia Lang, Katherine Mellen, Roland Racevskis, Sara Sanders, Michael Sauder, Alberto Segre, Tammie Walker

Absent: Emilie Destruel, Joshua Weiner

Guests: Becca Tritten, Neda Barrett, Tiffany Schier

1. Approval of Minutes and Updates

The minutes from the November 11 meeting were approved. Dean Sara Sanders announced that two Executive Committee (EC) members will be on leave for the Spring 2026 semester. Tom Oates will serve a one semester term to cover Eric Gidal, while a substitute for Brian Lai is still pending. Dean Sanders announced that TA allocation letters will be distributed to units this week.

2. Workforce Alignment Review of Academic Programs (BOR)

Associate Dean Cornelia Lang reviewed what was discussed at the most recent Board of Regents (BOR) monthly meeting, including the Workforce Alignment Review of Academic Programs. The BOR president has requested that each of the three regent's institutions present, at the February 2026 meeting, their plans to address programs that are on the low enrollment list.

3. Faculty requests to change budgeted appointment and Faculty Line Requests for 26-27

Faculty Affairs Director Tiffany Schier joined the meeting to review, with Associate Deans Roland Racevskis and Chris Cheatum, faculty requests to change budgeted appointment and proposed CLAS response. Associate Deans Racevskis and Cheatum then reviewed the recently submitted faculty line requests for AY2026-27 searches.

4. Unit Criteria Discussion and Admin Updates

Becca Tritten, Senior Director of Administration, reviewed recent changes in admin roles for Political Science, Religious Studies, Classics, American Studies, African American Studies, and Gender, Women's, and Sexuality Studies. Other recent and upcoming admin changes, particularly for areas still housed in the Division of Interdisciplinary Studies (DIP) were also discussed.

Meeting adjourned.

Respectfully submitted, Secretary Alberto Segre